

**Centra College
Installment Payment Plan Application**

The purpose of the Centra College Installment Payment Plan (the "IPP") is to assist Centra College students in paying their tuition and fees by providing them with additional payment flexibility and options.

IPPs are applied for and approved on a semester by semester basis. Centra College students must apply for an IPP for each semester they would like to receive assistance.

Applications are accepted during the following application windows, prior to the start of the applicable semester:

Fall Semester:	May 15 through August 10
Spring Semester:	October 15 through January 10 (or first day of classes whichever is first)
Summer Semester:	March 15 through May 10

A Twenty-Five and 00/100 Dollars (\$25.00) application fee will be due at the time an application is submitted and charged to student account. Centra College students are encouraged to review the provisions of the Installment Payment Plan Policy located at <https://www.centracollege.edu> in the Catalog & Student Handbook under Student Finances section to determine if the IPP is beneficial to you.

1. APPLICATION PROCEDURES

Complete, sign, and return this application to Bursar and Student Account Manager. The Twenty-Five and 00/100 Dollars (\$25.00) application fee will be due at the time this application is submitted and charged to the student account. This application is valid for the current semester.

2. PERSONAL INFORMATION (Please print clearly or type)

Name (Last) (First) (Middle)

Address (Street) (City) (State) (Zip)

Student ID#

Phone (Home) (Cell) (Work)

E-Mail Address (CCON Email)

2nd E-Mail Address (Personal)

Check current semester: ____ Fall ____ Spring ____ Summer

Program: ____ RN-BSN ____ ADN ____ PN **Academic Year:** _____ **Amount Requested: \$** _____

Submitting an application for an IPP does not guarantee approval. Students whose IPP applications are approved will be sent an IPP Agreement that must be completed, signed and returned with the first payment noted on the agreement. An IPP Agreement must be countersigned by the Bursar and Student Account Manager to be effective.