

CENTRA COLLEGE

CATALOG & STUDENT HANDBOOK

Spring 2020 ADDENDUM:

SATISFACTORY ACADEMIC PROGRESS (SAP)

Primary Location:

Centra College
905 Lakeside Drive, Suite A
Lynchburg, VA 24501
Phone: 434.200.3070
Fax: 434.200.5239
www.centracollege.edu

Branch Location:

Centra College (Nurse Aide Education Program)
Bedford Memorial Hospital
1613 Oakwood Street
Bedford, VA 24523
Phone: 540.425.7526

This handbook is designed to provide students with information about the programs of study at Centra College ("College"). It sets forth, in general, how the College operates but the College reserves the right to change policies and procedures without notice. This handbook is not intended to be and should not be regarded as a contract between the College and any student or other person. Students are held responsible for knowing the information contained in the Catalog & Student Handbook. Failure to read or comply with the Handbook will not excuse the student from accountability. Changes are communicated via the website and MOODLE.

SATISFACTORY ACADEMIC PROGRESS (SAP) (Applicable to R.N-B.S.N., A.D.N., and P.N. programs)

Satisfactory academic progress must be maintained by all students, including financial aid recipients, in Centra College. Students' progress is measured quantitatively (time frame) and qualitatively (grade). SAP is verified at the end of each semester. Failure to meet any of the three (3) standards of SAP will result in the student being placed on academic/financial aid probation.

Title IV funds can be awarded for the following term allowing the student to attain SAP during that term. A student on financial aid probation for a payment period may not receive Title IV funds for the subsequent payment period unless the student makes satisfactory academic progress. The student will receive written notification of academic/financial aid probation. The student may not appeal the decision regarding inability to receive Title IV funds.

The following standards are used for verification of satisfactory academic progress:

- 1. Cumulative grade point average (GPA)**
Students must maintain a cumulative GPA of 2.0. If the GPA falls below a 2.0 for any term the student will be placed on academic/financial aid probation for that term. If the cumulative GPA is less than 2.0 for the subsequent term the student will be dismissed from the program. Failure of any two nursing courses will result in dismissal from the program and is not subject to appeal.
- 2. Percentage of attempted courses completed**
Students must successfully complete 67% of credits attempted (cumulative). If at any time the student does not achieve the 67% the student will be placed on academic/financial aid probation for that term. If the percentage of credits completed during the probation period does not meet the cumulative 67%, the student will be dismissed from the program. Grades of D, F, Unsatisfactory (U), Withdrawn (W), Withdrawn Failing (WF), Withdrawn Passing (WP) or Incomplete (I) are not counted as successful completion of credits.
- 3. Maximum allowable time frame for program completion**
Students must complete all academic requirements within 150% of the published length of the program. For financial aid purposes, the length of the program begins with admission to the program of nursing. Transfer credits accepted towards completion of the program and credits attempted while enrolled at the College will count toward the 150% of the program length. Students who complete the program within the maximum number of credits will receive a degree (BSN or A.D.N.) or

certificate (P.N.). Should a student exceed 150% of the program credits, the student is ineligible for financial aid.

Note: A combination of withdrawals (even withdrawal passing) and/or failures that that would delay a students progress in the program more that one semester will result in dismissal in the program. Students can not exceed 150% of the program for completion.

Summary: Federal regulations require financial aid recipients to progress toward the completion of a degree or certificate program. A periodic review of academic progress is also required to ensure that minimum academic standards are being met for continued aid eligibility. Students receiving federal aid must meet with an academic advisor to establish an academic plan and must select appropriate courses that lead to the successful completion of their degree or certificate program.

Qualitative and quantitative standards are used to judge a student's academic progress. This evaluation must be cumulative and must include all periods of the student's enrollment, even periods in which the student did not receive federal financial aid. So that transfer students are not given more time than other students in meeting satisfactory academic progress standards, credits completed at their institutions must also be counted in the total number of credit hours earned. In accordance with federal regulations, Centra College uses the cumulative grade point average as a qualitative measure. In addition, quantitative measures include the percent of credits completed and the maximum number of allowable credit hours required to complete a degree or certificate program.

Student Responsibilities: recipients of federal funds (Pell Grant, and Direct Loans) have a responsibility to maintain the minimum standards of satisfactory academic progress as shown in the chart below. Failure to meet these standards will have consequences that may affect financial aid eligibility. Students are encouraged to speak with a Financial Aid and Enrollment Manager regarding questions about this policy.